

GATEHOUSE



AWARDS



TEFL

GA Level 5 Certificate and Diploma
in Teaching English as a
Foreign Language
(TEFL) (i-to-i)

i-to-i

Teach English Abroad



GA Level 5 Certificate and Diploma in Teaching English as a Foreign Language (TEFL) (i-to-i)

- Recognised and respected by employers across the world
- Online TEFL training: study online at your own pace
- Detailed feedback from DELTA-qualified expert tutors
- Your passport to a career in English language teaching
- An Ofqual-regulated qualification
- Packed full of videos, real-life classroom scenarios and interactive quizzes
- Level 5 on the Regulated Qualifications Framework (RQF) - equivalent to CELTA and Trinity Cert TESOL/foundation degree level

Did you know?

OVER 600 LEADING LANGUAGE SCHOOLS
WORK WITH US!

The TEFL Course is perfect if:

- you need a first teaching qualification or want to upgrade your existing teaching qualifications
- you want a recognised, top-quality TEFL certificate or diploma recognised by employers
- you want to study with the world's leading online TEFL course provider

What exactly is TEFL?

TEFL stands for Teaching English as a Foreign Language.

Typically, it involves a fluent English speaker teaching English to students in schools, language institutes or workplaces.

A TEFL course equips you with the skills, knowledge and confidence to teach English.

The best TEFL courses are accredited, Ofqual-regulated and recognised by employers around the world.

Make a difference to the lives of others and jump on board - start your TEFL training today!

The world wants TEFL

The great news is that there is huge demand for qualified English language teachers all over the world.

From schools, training providers and colleges, to workplaces, businesses and universities, teaching English can be a lucrative, enjoyable and durable career.

Quite simply, there's never been a better time to qualify as an English teacher.

Did you know?

**IT'S PREDICTED THAT OVER HALF A MILLION
ENGLISH TEACHERS WILL BE NEEDED
WORLDWIDE BY 2022**



The 180-hour TEFL Certificate

The Gatehouse Awards Level 5 Certificate and Diploma in Teaching English as a Foreign Language (TEFL) (i-to-i) is just the ticket for new or experienced teachers.

The 180-hour course is completed 100% online - so it's super convenient. There are 10 modules in total, which take approximately 180 hours of study to complete.

You can access the modules anytime, anyplace from your tablet, computer or phone. Here's what you'll cover:

Module 1: Introduction to TEFL

In the first part of the course you'll learn about TEFL in different contexts, looking at:

- Teaching methodologies
- The eclectic approach
- Teaching and learning strategies and techniques
- The TEFL landscape

By the end of this module, you'll be able to start applying knowledge of the background and theory of TEFL to your own teaching practice.

Module 2: Lesson planning

In this module you'll get right to the heart of planning a good English lesson for your students, looking at:

- Planning for different ages, levels and class sizes as well as different students' backgrounds
- Learning styles, multiple intelligences and the impact of first language on learning English
- Lesson aims, objectives and syllabus fit
- Anticipating problems

By the end of this module, you'll have a sound understanding of how to plan a great English language lesson for your students.

Module 3: Structuring lessons

Following on from the lesson planning, in this module you'll cover:

- Practical ideas and examples of lesson content
- Techniques for presenting form, meaning and pronunciation surplus
- Enabling students to produce language and take part in controlled language
- "Warmers", "coolers" and end of session activities

By the end of this module, you'll know how to develop great activities and deliver great lesson content.

Module 4: Making it work in the classroom

The best teachers are never forgotten, and pretty soon that could be you.

This module covers the following:

- Creating a positive classroom environment
- Relationship and classroom management techniques
- Using the board, giving instructions and questioning techniques
- Using individual, pair and group activities
- Monitoring students' progress in class and giving feedback
- Error correction and testing
- Helping students learn outside the classroom
- Dealing with monolingual and multilingual classrooms

By the end of this module, you'll be set to make your carefully planned lesson go as smoothly as possible.





Module 5: Teaching vocabulary

Did you know that students require a receptive vocabulary of approximately 3,000 high frequency words to be independent users of the language? In this module, you'll get to grips with creative ways to teach vocabulary in a range of lesson contexts. You'll cover:

- Meaning, form and pronunciation of vocabulary
- Presenting new vocabulary
- Checking understanding and teaching students how to remember
- Enabling students to practise vocabulary
- Developing vocabulary teaching and learning activities

By the end of this module, you'll be armed with the top tips you need to create memorable vocabulary lessons.

Module 6: Teaching pronunciation

Clear pronunciation is a key element of speaking English – as a teacher, you'll need to know understand phonology and be able to teach the sounds and tones of the language. In this module, you'll master teaching pronunciation in a range of lesson contexts. You'll cover:

- The basics of phonology
- Phonology of single words and sentences
- The phonemic chart
- Minimal pairs
- Connected speech
- Practical ideas and content for teaching correct pronunciation

By the end of this module, you'll be equipped with creative teaching ideas to help students improve their pronunciation skills.



Module 7: Teaching grammar

Love it or hate it, it's impossible not to teach grammar! Teachers need a good understanding of grammar and how to teach it in the classroom. In this module, you'll become adept at teaching grammar in a range of lesson contexts. You'll cover:

- Grammar basics: words, phrases, verb patterns and tenses
- Grammar and intonation for building sentences
- Language analysis
- Approaches to teaching grammar
- Shaping grammar lessons around your students
- Practical ideas and content for teaching grammar

By the end of this module, you'll be ready to tackle even the trickiest grammar points in your lessons.

Did you know?

OVER 175,000 TEFL TEACHERS HAVE
TAKEN OUR TEFL COURSE

Module 8: Teaching young learners

Many English teachers find themselves teaching young children as well as teenagers and adults, so a very different approach is needed! In this module, you'll cover:

- Theories of language acquisition
- Differences between adults and children in the classroom
- Learning and teaching styles, including classroom management, rapport and keeping children on-task
- Resources and materials for young learners
- Adapting teaching materials
- Setting boundaries, dealing with problems and cultural differences
- Safeguarding young learners and yourself

By the end of this module, you'll excel at teaching English to your young learners.





Module 9: Teaching the 4 skills

In order to be good communicators, your learners are going to have to master the four skills – speaking, listening, reading and writing. This means you'll need some practical approaches to teaching each of these skills. In this module, you'll cover:

- Speaking: accuracy versus fluency, approaches for teaching speaking, including ideas and top tips
- Listening: different types of listening, structure of a listening lesson and types of activities
- Reading: different reading skills, choosing the right texts and teaching ideas
- Writing: approaches to teaching writing and reviewing and correcting student work

By the end of this module, you'll be able to use a range of strategies and techniques to develop the essential communicative skills of your learners.

Module 10: Using external resources

Every day we are surrounded by authentic material and resources that we could use in our classes, but how do you choose what to use? In this module, you'll cover:

- Using course books
- Creating your own materials
- Using authentic materials
- Using music, film, sound and games
- Problem-based discussions
- Adapting materials
- Using online resources
- Your own professional development

By the end of this module, you'll have reached the end of the 180-hour TEFL training programme and a chance to reflect on your own key strengths and areas for development as a teacher. You'll also be in a position to consider how TEFL training will impact on your career and what your next steps and longer-term career goals are.

How will I be assessed?

End of module tests

At the end of each module, there is a test. The tests are designed to check that you have understood the points we have covered before you move on. You must achieve a minimum of 75% to pass each test and unlock the next module.

Look back at your notes if you need to. The end of module test is in the same format as the quizzes - you need to tick the grey box to the left of the question for the number of marks available for each question. Sometimes you need to choose more than one answer.

Written assignments

Throughout the 180-hour course, you will write 3 assignments. The assignments are after Module 5, Module 8 and Module 10. You will be provided with full details about how the assignments are assessed at each stage.

Once you have submitted your work and it has been passed by a tutor, you will be able to move on to the next module. Your tutor will provide detailed feedback on your work. Your work will be marked within seven days of submission. Please be patient, we mark as quickly as we can! You must pass all three of these assignments to gain your certificate.

If you pass

After you have passed all the assignments, you will receive an email confirming that you have passed the course. Your e-certificate will be sent to you shortly after you have passed the course and your achievement has been verified by Gatehouse Awards.

If you fail

If you fail any part of an assignment, a tutor will contact you and you can take this opportunity to make improvements to your submission. It is possible to resubmit an assignment up to a maximum of three times. If you are unsuccessful, you will not be able to continue with the course.



Want more TEFL? Why not try our 240-hour TEFL Certificate?

The 240-hour online TEFL course is a combination of the 180-hour course plus our exclusive 60-hour Level 5 Teaching One-to-One & Online specialism - perfect for boosting your CV.

The aim of the Teaching One to One & Online course, which you'll start after completing the 180-hour TEFL course, is to get you ready to teach individual students from the comfort of your home, online or in different one-to-one environments.

You'll study a further ten Teaching one-to-one & online modules covering the following:

1. **An introduction to teaching one to one and online** – the advantages and challenges.
2. **The working context** – whether it's corporate, private tutoring, providing EAL support or teaching online and safely taking payment for your work.
3. **Knowing your student** – the student profile, needs analysis and knowing what to focus on.
4. **Creating a syllabus** – including the materials and resources you'll use.
5. **Successful lesson planning** – personalising your lessons for you and your student.
6. **First lessons** – using diagnostic assessments and giving feedback.
7. **Lesson content** – how to deliver skill-based and topic-based lessons and how to use assessment and homework in a one to one or online context.
8. **Potential problems** – discipline, motivation and protecting yourself in the one to one or online environment.
9. **Reflective practices** – essential skills for all one-to-one & online English language teachers.
10. **Further considerations** – including blended learning, materials, software and platforms and techniques for adapting to small group lessons.

How is the One to One & Online course assessed?

You'll be assessed on the 180-hour course first and when you have successfully completed it, you'll move onto the specialist One to One & Online content.

You'll have an additional assignment to complete, which will involve conducting a language analysis of a student's English language proficiency level and creating a syllabus.

You'll get detailed feedback from your tutor and have up to three opportunities to resubmit work.

Once you've completed all assignments for the 180-hour TEFL course and the 60-hour One to One & Online course, you'll receive your certificate, clearly showing your achievement of the One to One & Online specialism.



Taking a step further – our most comprehensive course: why not choose the 300-hour Level 5 TEFL Diploma?

The 300-hour TEFL is a combination of the 180-hour plus TWO exclusive Level 5 specialisms: Teaching Online & One-to-One AND Teaching Business English.

The aim of the Teaching Business English course, which you'll start after completing the 240-hour TEFL course, is to get you ready to teach students in a corporate or business environment.

You'll study a further 10 Business English modules covering the following:

- 1. Introduction to Business English** – the differences between general and business English teaching.
- 2. The Business English students** – who they are and what language they need.
- 3. The challenges** – including coping with unmotivated or stressed adult students.
- 4. First Business English lessons** – the Dogme approach and Business English needs analysis techniques.
- 5. The 4 skills in Business English** – the reading, writing, speaking and listening skills needed and practical approaches to teaching these.
- 6. Business grammar and vocabulary** – including the use of 'telephone corporate world'.
- 7. Using authentic materials** – using and adapting materials from the students' workplace for teaching and learning.
- 8. Meetings, negotiation and networking** – how to teach students to cope in specific business interactions.
- 9. English as an international language** – standard English, non-standard English and how students interact with other non-native English speakers in a business environment.
- 10. Methods of teaching Business English** – including the latest trends and the use of technology aided language learning.

How is the Teaching Business English course assessed?

You'll be assessed on the 180-hour course first, then on the Teaching One to One & Online course and when you have successfully completed them, you'll move onto the specialist Teaching Business English.

You'll have an additional assignment to complete, which will involve choosing one from a possible four Business English topics and producing a detailed Business English lesson plan, materials and rationale.

You'll get detailed feedback from your tutor and have up to three opportunities to resubmit work.

Once you've completed all assignments for the 180-hour TEFL course and the 60-hour One to One & Online course and the 60-hour Business English course, you'll receive your Diploma, clearly showing your achievement of the One to One & Online and Teaching Business English specialisms.



Here's what our teachers have to say:

"i-to-i's TEFL Course makes a daunting task (learning a completely new field) into one that's exciting and full of opportunity! There's plenty of work but the structure and layout ensure that you don't find it tedious. It creates a platform to explore education in different ways and in different cultures! TEFL gives English a more exciting and meaningful purpose."

(Jessie) ★★★★★

"The quizzes helped me learn key points and I liked that I had a test at the end of each unit, it made me more disciplined and focused with my learning! I did the 300hr level 5 course and all my tutors were helpful, I would recommend this course to others." (Lisa) ★★★★★

"Extremely thorough, not to mention rigorous and overall an insightful course."
(Sierra) ★★★★★

"I have not the least hesitation in recommending i-to-i to anyone aspiring to TEFL. It is unusual to find easy, highly competent professionalism at the top, and at the same time cheerful, helpful, caring personnel in support - whether answering the phone or helping to navigate threads of the course and advisories. It's not just what the company does, but the way they do it that is remarkable. Full value for money, whilst offering valuable skills and providing life-changing opportunities."

(Robert) ★★★★★

Why choose a Gatehouse Awards TEFL Certificate or Diploma?

1. We give you the choice

We know that there are different reasons why people want to do a TEFL course: most employers ask for a minimum of 120 hours training, so our top TEFL course makes sure you'll meet requirements and have the choice of choosing one or two additional specialisms with our 240-hr and 300-hr options.

2. We know our stuff

Our TEFL course is the UK's longest-standing short course, with over 175,000 TEFL teachers taking this course over the last 20 years.

3. We're by your side

You get much more than just a great course. You also gain the knowledge and guidance of our excellent tutors and support team.

Our qualifications are Ofqual-regulated

The truth is, not all TEFL courses are created equal – and not all can get you an Ofqual-regulated qualification.

Ofqual is the government department that regulates qualifications in England and recognises Gatehouse Awards. This means when you choose our course, you can be confident that you're choosing a high-quality qualification which is recognised by employers around the world.

...and three more reasons to choose Gatehouse Awards

- The course is interactive, engaging and one of the most enjoyable TEFL courses available.
- The content of the course has been developed with some of the world's leading language schools.
- On passing the course, you'll receive an internationally-recognised professional TEFL certificate.



What are the entry requirements for the course?

There aren't any academic entry requirements to enrol on the course but you must be a native, or fluent/near-native English speaker (e.g. C1 level or above).

There are assignments to complete, so a good standard of academic writing is expected.

Most applicants are accepted onto the course upon application. In some instances, we may conduct a pre-enrolment interview in person, over the phone or via remote video facility e.g. Skype.

How long do I have to complete my course?

Online course access differs according to the TEFL course option you choose:

180-hour TEFL Certificate: 180 days

240-hour TEFL Certificate: 215 days


300-hour TEFL Diploma: 250 days

You can request an extension if you need it.

Will I get feedback?

Yes! We believe feedback is really important, not only to check you're on the right track but also to give you confidence as you go along.

After submitting each piece of work, it will be checked by our experienced TEFL tutors and you'll receive feedback and support as you're progressing.





I.E.D.C
INTERNATIONAL EDUCATION
DEVELOPMENT CENTRE

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